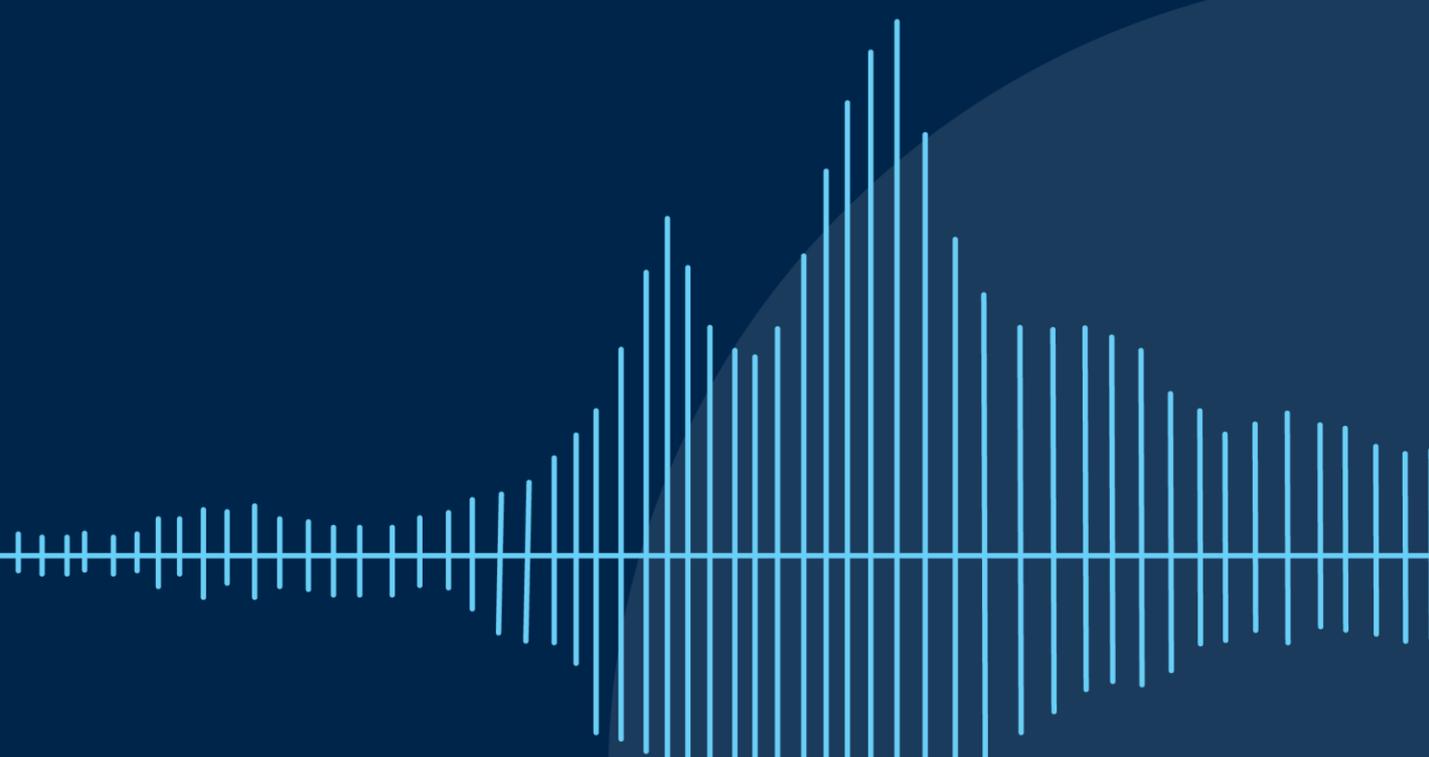




Project highlight reports

Chief Analysts

December 2020



Development study

Key progress for this period

- Agreed on a proposed final design.
- NatCen delivered brief report on proposed final design.
- NatCen presented proposed final design to ICCAN and advisory board.
- Advisory board provided feedback on proposed final design.

Focus for coming month

- Agree on final design.
- NatCen deliver drafts of final report.
- ICCAN comment on draft of final report.

Overall project status

G

Project team

Sophie Hossack, Rossy Bailey, Sheila Honey

Key milestones / deliverables

Due date

Status

Final report first draft

18/12/2020

G

Final report

05/02/2021

G

Key risks / issues / concerns

Mitigation

Status

Many perspectives and differing opinions on the advisory board and the survey will not be able to meet everyone's needs and wants.

Include advisory board feedback when presenting proposed final design to board for sign off so an informed decision can be made.

A

The inaccuracies that can occur when sampling down to 44dB and the amount of the population included in this.

Working with CAA, explore how is best to sample down to low levels and manage an appropriate sample within these noise bands to be as accurate as possible.

A

Engagement

Key progress for this period

- Sought comments from The Consultation Institute.
- Received comments and observations from Commissioners.
- Pre-briefed airport noise forum and community contacts ahead of publication.
- Published report and distributed to stakeholders.

Focus for coming month

- Assess initial feedback on best practice recommendations.

Key risks / issues / concerns

Airports do not currently have the resource to adopt recommendations.

Mitigation

Report sets out ICCAN expectations for phased delivery of engagement in a post-Covid world.

Status

A

Overall project status

G

Project team

Rupert Basham (lead), Stephen Cooke, Louisa Guise

Key milestones / deliverables

Due date

Status

Published engagement best practice

02/12/2020

G

Future of aviation noise management

Key progress for this period

- Project leads refined the case for change and regulatory tools assessment for each policy area and incorporated Board recommendations.
- Initial engagement with regulatory experts to challenge and assure our approach.
- Engagement with systems thinking experts to develop our approach and deliver internal systems mapping exercise.

• Focus for coming month

- Continue engaging regulatory and systems thinking experts to challenge and assure our assessment of the system and identified interventions.
- Continue to engage with development of corporate strategy 2 and assessing of the consultation responses.

Overall project status

A

Project team

JL, Katherine Prentice, Sophie Hassock and Emma Mead

Key milestones / deliverables

Due date

Status

Expert panel initial engagement with Board.

27/01/2021

A

Recommendations to Government

15/03/2021

A

Key risks / issues / concerns

Mitigation

Status

Lack of internal and external resource to deliver current project scope within timelines.

Resources identified from project teams to provide support. SEO Policy Advisor recruited, likely start January 2021.

A

The impact of COVID-19 on the aviation sector (including possible further delay of the Aviation Strategy) might require us to delay developing and publishing our recommendations.

Engage with DfT where possible to keep updated with the content and timelines of the Aviation Strategy, feeding in our emerging view of regulation as appropriate.

A

Health and noise

Key progress for this period

- Stakeholders for health workshop compared across other ICCAN engagement.
- Methods of prioritisation researched and summarised.
- Pre-workshop planning.

Focus for coming month

- Design pre-workshop survey questions.
- Develop workshop materials including Terms of Reference, stakeholder questions, priority longlist and contributory data.
- Engage with Directors of Public Health.
- Finalise stakeholders.

Overall project status

G

Project team

Sophie Hossack, Emma Mead, Ramyani Gupta

Key milestones / deliverables

Due date

Status

Draft workshop materials

w/c
14/12/2020

G

Prioritisation survey

Jan 2021

G

Prioritisation workshop

Jan 2021

G

Key risks / issues / concerns

Mitigation

Status

Consensus between stakeholders might not be reached or consensus reached but results not feasible.

Educate and persuade stakeholders by iteration to bring views closer. Be clear to all stakeholders the limitations of research design and funding.

G

Funding for future research is uncertain.

Offer options for different funding scenarios.

G

Noise insulation schemes

Key progress for this period

- BRE provided 2nd draft of insulation review.
- Final comments from ICCAN have been submitted to BRE.
- BRE technical report final draft completed.

Focus for coming month

- Develop a series of proposed high level recommendations for the insulation review.
- Create a cover note to compliment BRE technical report setting out key findings, high level recommendations and further work.

Key risks / issues / concerns

The final report may be delayed due to potential resourcing issues at BRE due to Covid. This may delay BRE's QA.

Mitigation

This will not impact on ICCANs publication date, although a draft copy may need to be issued to Board members for the 9/12/2020 Board meeting.

Status

A

Overall project status

G

Project team

Stuart Dick (lead), Sheila Honey

Key milestones / deliverables

Due date

Status

BRE final report

07/12/2020

A

Publish BRE report and ICCAN note

28/02/2020

G

Noise metrics programme

Key progress for this period

- Phase 2 project (quantitative noise metrics): Comments submitted to CAA on draft report.
- Phase 3 project (best practice): Developed the materials for stakeholder engagement to test possible scope for best practice.

Focus for coming month

- Phase 2 project (quantitative noise metrics): Awaiting draft report from Manchester's data from CAA – due mid December.
- Awaiting repose to our comments from CAA on draft document comparing metrics.
- Draft submitted to expert panellist for external QA.
- Phase 3 project (best practice): Starting engagement where possible.

Overall project status

A

Project team

Katherine Prentice (lead), Emma Mead, Ramyani Gupta (Phase 3)
Sheila Honey (Phase 2)

Key milestones / deliverables

Due date

Status

Phase 2 (quantitative noise metrics) analysis

TBC

A

Phase 3 (best practice) publication

Post April 2021 (TBC)

A

Key risks / issues / concerns

Mitigation

Status

Procurement processes are known to be slow. If external expertise is needed, it may be time consuming to get them on-board. There is also limited budget available.

Trying to identify key stakeholders as early as possible, and also using members of the expert panel and Board as far as possible.

A

Internal and external resource constraints (prioritisation of the Future of Aviation Noise Management project and the ongoing impact of COVID-19 on the aviation sector) may limit ability to deliver work or engage with stakeholders.

Planning ahead to fit work in with the timelines of the Future of Aviation Noise Management project, whilst still progressing this work. Will plan engagement to maximise availability of stakeholders (expected to take place Dec '20 / Jan '21).

A

Summer 2020: aviation noise data

Key progress for this period

- CAA to provide the fourth technical report and accompanying data sets for ATMs, ground noise and overflight density plots beginning of December 2020.
- Agreed direction for creation of blog with comms team.
- Continued to liaise with CAA to confirm the accurate delivery of the work programme.

Focus for coming month

- Continue analysis of ATM and noise data.
- Begin analysis of revised overflight density plots.
- Develop a blog of key findings thus far.
- Decide on content for future blogs.

Overall project status

G

Project team

Stuart Dick (lead), Sheila Honey

Key milestones / deliverables

Due date

Status

Complete first blog

14/12/2020

G

Complete analysis of CAA technical notes

29/01/2020

G

Delivery of final report from CAA (further reports beyond this date may be requested if required)

31/03/2021

G

Key risks / issues / concerns

Mitigation

Status

Meeting current timelines depends on the capacity of external suppliers (CAA) to deliver the work programme, which may be affected by COVID-19, particularly where CAA is dependent on receiving (potentially delayed) data from airports in a timely manner.

Set clear timelines (when known) within tender documents and work closely with external suppliers to develop and revise timelines (when/if required) that meets our needs. Regularly review internal resource constraints.

G

RAG rating guidance

Overall project status	
Red: successful project delivery within current scope and timelines appears unachievable. There are major issues which are not manageable. The project (and its deliverables) may require re-baselining or re-scoping.	R
Amber: successful project delivery appears feasible. Significant issues exist but these appear resolvable.	A
Green: successful project delivery to time, cost (if applicable) and quality appears highly likely and there are no major outstanding issues that threaten delivery.	G

Key milestones / deliverables	
Red: delivery of key milestones is behind current baselined plan. Milestones are unlikely to be met and may require re-baselining or re-scoping.	R
Amber: delivery of key milestones is behind current baselined plan but there are realistic plans to recover.	A
Green: delivery of key milestone is on schedule or ahead of current baseline plan.	G
Completed: milestone or deliverable completed.	C

Key risks / issues / concerns					
	Likelihood				
Impact	Rare	Unlikely	Possible	Likely	Almost certain
Very high	A	A/R	R	R	R
High	A	A	A/R	R	R
Medium	A/G	A	A	A/R	A/R
Low	G	A/G	A/G	A	A
Very low	G	G	G	G	G

