

ICCAN Board Meeting

Budget Overview	
Board meeting date:	27 January 2021
Paper author:	Andy Ginever (Business and Finance Manager)
Item No:	Item 7
DECISION/APPROVAL – NO	
SEEKING STEER – NO	
UPDATE/FOR INFORMATION – YES	
Security Classification and Handling Instructions:	
N/A	
Purpose of paper / slides:	
Update Board on the on the year-to-date spend as at 31 December 2020	
Outcome sought:	
For information only	
Timetable:	
NA	
Budget/Resource Implications:	
As set out in the paper	

2020-21 Budget overview

1. Our financial management and oversight arrangements are established in the Framework Agreement between the Department for Transport (DfT) and the Independent Commission on Civil Aviation Noise (ICCAN). We are funded via a delegated budget from DfT. The Head of Secretariat as accounting officer is personally responsible for safeguarding the public funds for which he or she has charge; for ensuring propriety, regularity, value for money and feasibility in the handling of those public funds; and for the day-to-day operations and management of ICCAN. Our budget settlement for 2020-21 is £1,750,000. This is greater than our original settlement following discussion with the department, and in light of our inability to spend on services we required in the first year.

2. As at 31 December 2020, we were underspent by £39k.

£	2020-21 Budget	Actual	Variance
Pay	742,990	703,503	-39,487
Non-pay	501,310	501,224	-86
Net Admin costs	1,244,300	1,204,727	-39,573

3. The gross pay line includes total remuneration, including social security, and pension contributions for all staff and the Commissioners. As at 31 December the underspend was just over £39k. This was due to the delay in recruiting staff and that less was also spent on Local Recognition Awards. The underspend will increase over the next quarter due to forthcoming staff movements.

4. Non-pay includes all accommodation costs, travel costs, research, training and office supplies with spend matching our profile.

5. We are forecasting a £168k underspend against our original forecast at year-end. The Senior Management Team has set aside additional funds for research and the expert panel in order that the year-end underspend is kept to a minimum. The budget will continue to be monitored on a monthly basis.

Spending Review

6. The Treasury has now confirmed that the planned three-year Spending Review will now be a one-year settlement only. We have been informed by the Finance team in DfT that the £1.75m requested for 21/22 has been unchallenged and, while HMT has not confirmed all budgets across Whitehall, we are therefore proceeding on the basis of having that as our budget.