



Independent Commission on Civil Aviation Noise
9th BOARD MEETING
 Wednesday 18 December 2019 at 2.00pm
Spaces, Woking

Board members present:

Robert Light, Head Commissioner
 Simon Kahn, Commissioner
 Simon Henley, Commissioner
 Howard Simmons, Commissioner
 Colin Noble, Commissioner
 Sam Hartley, Secretary to the Commission

Other ICCAN staff in attendance:

Stephen Cooke, Head of Communications and Engagement
 Andy Ginever, Business and Finance Manager
 Sheila Honey, Chief Analyst
 Emma Mead, Chief Analyst
 Emma Strahan, Private Secretary and Business Support Officer (Minutes)
 Katherine Prentice, Senior Analyst (Presenting)

Apologies:

None

Item No	Agenda Item	Minutes	Actions Agreed
		<p>- Formal congratulations to the team on the publication of the SoNA Review report today. RL noted that it is great that we have managed to publish in our first year.</p> <p>SH noted it has been a team effort to publish. It has received some positive feedback in the first few hours.</p>	
1	Approval of previous minutes and matters arising	<p>- Previous minutes formally approved.</p> <p>- Actions from last minutes all completed.</p> <p>- Declarations of interest: None</p>	None

2	<p>Project Update. Noise metrics:</p>	<ul style="list-style-type: none"> - Project is ongoing and KP was looking for board approval and comments on her work going forwards. - KP described the aims of the project and the areas of interest that have been emerging from the data. - The key areas discussed were: types of metrics, recording of noise data, noise data publications and the presentation of noise data. - KP stated the project will hopefully generate debate and push people to be clearer about the metrics they use. - Emerging recommendations for the project: <ol style="list-style-type: none"> 1. ICCAN will consider the use of Nx metric to sit alongside and complement LAeq. Discussion around the focus of the project which was agreed needs to be on what metrics work best rather than what threshold the limits should be set at. 2. Airports should have a programme whereby portable noise monitors are available for use by community members. Discussion around whether there is usefulness in the data that these monitors might collect? CN noted that these type of noise monitors were very empowering for the communities. SH(c) noted that they do support ICCAN's objective of building trust. HS noted that he has observed communities being involved in very positive discussions around the placement of these. 3. Improvements in availability and transparency of data, such as annual publication of Noise Action Plans and all airports making all their data available to ensure greater quality data that informs decisions. RL asked if 50,000 ATMs was the correct figure for the Noise Action Plan legal requirement? Other airports produce Noise Action Plans without hitting that figure, so surely this demonstrates that it is achievable at a lower level and so this could be lower. SK noted that whatever we produce needs to be in the form for a toolkit/guidance so that it is accessible. SK suggested that a ProPG might be more effective. Discussion was held around the level of detail that airports should share with the public; agreed that in principle ICCAN supports all levels of detail at full transparency. Data has to published in a useful format. SK noted that if we set clear best practice guidelines then airports would have something 	
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	<p>Project Update: Noise metrics cont.</p>	<p>concrete to work towards and communities could use them to hold airports to account. RL agreed and noted that it is not good enough for airports to produce something of low quality just because they are under ATMs requirement limit and are therefore doing it voluntarily. KP noted she is looking at flight path movement charts as these are used in Australia and have been well received by the communities.</p> <ul style="list-style-type: none"> - Project risks were discussed as it was felt by board that we must ensure that we are not over promising on something that could be beyond our control. Most noise metrics take a long time to implement/change/monitor/produce results as most are all long-term averages. - SH noted that this project work in parallel to ICCAN's contribution to the DfT Aviation 2050 white paper as the issue of noise metrics needs to be placed with the government and that maybe this piece of work should indicate where guidance needs to be issued rather than creating the guidance itself. SH further noted that the project will support ICCAN's wider aims by improving the transparency and availability of noise data and by improving the way that noise information is communicated. - SH(c) noted that the emerging recommendations gave a clear indication of the direction for further work. This was echoed by HS who stated that it will be a stepping stone in the right direction. - RL asked are we going far enough to make it valuable for stakeholders? RL felt that the project should make some clear statements which are not ambiguous. - KP reflected that we can use the project as a flagging tool to judge the level of input from the airports. - SH(c) suggested that we could host a conference/event around the issue. - SH stated that he would be seeking clarity from DfT about the pace and current position of the Aviation 2050 white paper so that we can align our work accordingly if needed. In addition, SH recognised that this project needed further focus on its outputs, and said that the secretariat would continue to focus the project. SH suggested that the board should consider an update on this project at its next meeting to reassure itself on the focus of this project. - CN noted that the outcomes from this project, especially those around noise mapping and data
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		availability could be ICCAN's most visible piece of work for communities. The board agreed that it be updated on the noise metrics work in January 2020.	
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3	Project Update: Regulation	- The chief analysts presented the initial thinking and direction of the regulation project. The project is still in its early stages, is focused on the key questions and has not yet formalised any recommendations. This section has been redacted until after publication of the project work, when they will be re-published in full.	
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4	Communications and Engagement Update:	ENGAGEMENTS - SC fed back on comms and engagements throughout December. ICCAN have had 14 key engagements in December in 18 days. All engagements continue to be positive and are helping to progress our work programme.	
6	Any other business	The board heard confirmation that Grant Shapps remains as SoS for Transport and Paul Maynard remains as Minister for Aviation following the election. The comms team will be preparing a stakeholder engagement plan for Parliament.	SC
		Date of next meeting: 2pm on 22 January 2020 at Gatwick airport	

Signed

Robert Light
Head Commissioner

Item Number	Action	Owner
6	Stakeholder Engagement Plan for parliament	SC