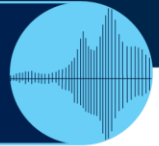


ICCAN Risk Register

June 2019

ICCAN Board meeting – 26 June 2019



ICCAN Risk Register

- Three underlying risk registers covering Strategy, Communications & Engagement, and Programme, Project & Analysis.
- Risks rated as Medium or High will be added to the High level risk register.
- SMT will review risks monthly.
- ICCAN Board to review risks quarterly.

Score Matrix

L i k e l i h o o d	Impact			
	V High (4)	4	8	12
High (3)	3	6	9	12
Medium (2)	2	4	6	8
Low (1)	1	2	3	4
	Low (1)	Medium (2)	High (3)	V High (4)

ICCAN Risk Register

Risks	Inherent Score			Actions	Assessment of mitigation	Residual Score			Owner(s)
	Impact	Likelihood	Overall			Impact	Likelihood	Overall	
Insufficient experienced staff members	3	4	12	Develop experience and skills of newly recruited analysts. Recruitment is underway to fill all vacant posts.	All posts are either filled or being advertised. As a new organisation there is a low risk of staff turnover at present.	3	1	3	Sam
Demand for analysis creates unmanageable pressure on resources given number of staff	3	3	9	Develop a detailed budget plan, ensuring appropriate resourcing is in place. Respond to resource pressures on staff as they arise. Manage peaks and troughs in workload.	Staffing levels and skill-set will be sufficient to meet analytical demands once at full complement. Staff may work long hours in peak periods, but can offset excess hours in the quieter periods.	2	2	4	Sam
Reliance on DfT back office services incl HR/Finance/IT.	3	3	9	Framework agreement to be signed off. Once agreed, it will ensure that the services provided by HQ are clear and who is responsible in DfT.	Regular meetings with DfT and sponsor team to record what is and isn't working well.	2	2	4	Andy
ICCAN's independence is called into question by stakeholders, as ICCAN is not perceived as being distinct enough from Government, industry, regulators, campaigners	4	3	12	A robust Comms and Engagement Strategy is in place, backed up by a clear narrative, a proactive plan of activity and a transparent approach. Also requires Strategic risk to be well managed.	Comms and Engagement Strategy in place, with a clear programme of future engagement to end of 2019. Over 100 external engagements with a wide range of stakeholders have already taken place. Comms team fully operational from end of April 2019.	3	2	6	Steve / Sam
ICCAN is seen as ineffective by either side of the debate	3	3	9	Demonstrate ICCAN's credibility, independence and impact through regular proactive communications, built on work programme, which reach and engage target audiences.	Comms and Engagement Strategy in place, with a clear programme of future engagement to end of 2019. Over 100 external engagements with a wide range of stakeholders have already taken place. Comms team fully operational from end of April 2019.	2	2	4	Steve / Sam